

Scrutiny Standing Panel Agenda



Housing Scrutiny Standing Panel Wednesday, 8th September, 2010

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 7.30 pm

Democratic Services Officer: Mark Jenkins (The Office of the Chief Executive)
Tel: 01992 564607 Email: mjenkins@eppingforestdc.gov.uk

Members:

Councillors S Murray (Chairman), Mrs R Gadsby (Vice-Chairman), R Barrett, D Dodeja, Mrs A Grigg, Ms J Hart, Ms J Hedges, Mrs S Jones, Mrs J Lea, L Leonard, A Lion and Mrs J H Whitehouse

WEBCASTING NOTICE

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy and copies made available to those that request it.

Therefore by entering the Chamber and using the lower public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for web casting and/or training purposes. If members of the public do not wish to have their image captured they should sit in the upper council chamber public gallery area

If you have any queries regarding this, please contact the Senior Democratic Services Officer on 01992 564249.

- 1. APOLOGIES FOR ABSENCE**
- 2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATION OF INTERESTS

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. TERMS OF REFERENCE (Pages 5 - 6)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

5. REVIEW OF PROPOSED NEW LICENCE CONDITIONS FOR PERMANENT RESIDENTIAL PARK HOME SITES (Pages 7 - 90)

(Director of Housing) To consider the attached report and the following documents:

- (a) Annex 1 Report to Cabinet – Page 29;
- (b) Annex 2 Call-In Request – Page 49;
- (c) Annex 3 1st Supplementary Report to Overview & Scrutiny Committee – Page 51;
- (d) Annex 4 2nd Supplementary Report to Overview & Scrutiny Committee – Page 57;
- (e) Annex 5 Objectors' Correspondence/Petition – Page 63;
- (f) Annex 6 Letter from Roydon Parish Council – Page 79;
- (g) Annex 7 Minute Item from 12 July 2010 Overview & Scrutiny Committee – Page 81; and
- (h) Annex 8 CLG Licensing Reforms – Page 87

6. FUTURE MEETINGS

The next programmed meeting of the Panel will be on 28 October 2010 at 5.30p.m.

